

OFFICERS:

President: Steve Thompson, P.E.
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Secretary: Mark Richards, P.E.
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6653 Cowles Mountain Blvd
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Treasurer: Dennis Christie
Climatec, Engineered HVAC Solutions
13715 Stowe Drive
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BOARD OF GOVERNORS:
Richard Springe, Past-President
Devin Abellon, P.E.
Jerry Hartford, P.E.
Terry Watkins
Dan Noto, P.E.
Mark Silke

COMMITTEE CHAIRS:

Attendance/Reception:

Laura Ellery

Auditing:

C.J. (Jim) McKinley, P.E.

CRC Action:

Mark Bender, P.E.

CRC 2008

Terry Erickson, Devin Abellon, P.E.

Finance:

Dennis Christie.

Historian:

Bruce Johnson, P.E.

Honors and Awards:

Vacant

Membership:

Angelina Kalianda, P.E.

Mentoring:

Bill Reagan

Newsletter/Website:

Devin Abellon, P.E.

Nominating Committee:

Mike Burgess, P.E.

PAOE:

Walter Houle

Programs/CTTC:

Mark Bender, P.E.

Publicity/Welcoming:

Jered Gervais

Refrigeration:

George Misleh

Research Promotion:

Linda Alexander, P.E.

Special Events:

Mark Silke

Student Activities

Carlos Valdez

TEGA:

Walter Houle

ASHRAE San Diego Foundation

Board of Directors:

Bill Reagan

Mike Frazier

C.J. (Jim) McKinley, P.E.

Michael Burgess, P.E.

Terry Erickson

“Building a Sustainable Future”

March 4, 2008 Board of Governors Meeting Minutes

Attendees:

Steve Thompson	Rick Springe	Mike Frazier
Mark Richards	Mark Silke	Jerry Hartford
Walter Houle	Terry Watkins	
Mark Bender	John Padilla	
Dennis Christie	Devin Abellon	

The Meeting was called to order at 7:04 am by Steve Thompson.

- Review of Meeting Minutes
- Motion to approve by Dennis C. and seconded by Devin A.
- Vote taken and motion passed unanimously

Finance Committee Report (Dennis Christie):

- A summary report and spreadsheet were issued for review.
- The account balance has a balance of \$21,049.72.
- Paypal account balance is \$729.34

Website Committee Report (Devin Abellon P.E.):

- A 3rd party website consultant was hired to maintain the site at a cost of \$100 per month. This was approved at the beginning of this year.
- Content needs to be updated.
- Paypal to be integrated into email blasts and website.
- Information requested:
- Information Required:

1. President's Message
2. Meeting Announcement
3. Meeting Description / Speaker Biography
4. Board Meeting Minutes
5. Any Calendar Items
6. Updates from each committee. The following sections remain

blank:

- a. Membership
- b. Student Activities
- c. Mentoring
- d. Finance
- e. Nominating
- f. Publicity
- g. PAOE
- h. Refrigeration
- i. Research Promotion
- j. TEGA
- k. Historian

CHAPTER MAY NOT ACT FOR SOCIETY



Programs - (Mark Bender P.E.):

- The March program is a joint meeting with Inland Empire Chapter at El Camino Country Club with a program on variable air volume labs controls at 6:00pm..

CRC (Mark Bender P.E., Terry Erickson & Devin Abellon P.E.):

- Deposit money is needed. A check request is to be submitted to Dennis.
- Some registration fees are being received, many via Paypal.
- The tentative schedule is as follows:

May 8th

Technical Session	10:30 am to 12:15 pm	
Lunch	12:15 pm to 1:15 pm	
Technical Session	1:15 pm to 3:30 pm	
Technical Tour	4:00 pm to 6:00 pm	
Delegate/Alternate MANDATORY Orientation Meeting	4:30 pm to 5:00 pm	
Executive Session	5:00 pm to 6:30 pm	Sierra
Welcome Party	6:30 pm to 9:30 pm	Hotel – Sequoia
Hospitality Suite	4:00 pm to 9:00 pm	Room 104
Registration Desk	8:00 am to 9:30 pm	Hotel Lobby

May 9th

Round Table Breakfast	7:00 am to 8:00 am	Hotel – Sequoia
Business Meeting		
-		
Delegate/Alternate Mandatory Society	8:15 am to 12:15 pm	Hotel - Salon D
President's Lunch Business Meeting	12:30 pm to 2:00 pm	Sequoia
II-		
Delegate/Alternate Mandatory	2:15 pm to 6:00 pm	Hotel - Salon D
Awards Dinner	6:30 pm to 9:30 pm	Sequoia
Hospitality Suite	7:00 am to 11:00 am	Room 104
Hospitality Suite	4:00 pm to 7:00 pm	Room 104
Registration Desk	6:30 am to 6:30 pm	Hotel Lobby
Wine Tour	2:30 pm to 5:30 pm	Meet at Hotel Registration

May 10th

Caucus Breakfast		
-		
Delegate/Alternate Mandatory Workshop - Chapter	6:30 am to 8:30 am	Hotel - Salon D
Operations Delegate and Alternate	8:45 am to 12:00 pm	Hotel - Salon E

CHAPTER MAY NOT ACT FOR SOCIETY



Mandatory

Workshop - CTTC	8:45 am to 12:00 pm	Hotel - Salon F
Workshop - Membership Promotion	8:45 am to 12:00 pm	Hotel - Salon G
Lunch Buffet	12:15 pm to 1:15 pm	Hotel - Salon D
Workshop - Student Activities	1:30 pm to 4:30 pm	Hotel - Salon E
Workshop - Chapter Website	1:30 pm to 4:30 pm	Hotel - Salon F2
Workshop - Historian	1:30 pm to 4:30 pm	Hotel - Salon G
Workshop - CTTC Questions and Answers	1:30 pm to 4:30 pm	Hotel - Salon F1
Hospitality Suite	8:00 am to 12:00 pm	Room 104
Registration Desk	8:00 am to 1:30 pm	Hotel Lobby
CRC Debriefing	5:00 pm to 6:00 pm	

CRC Closes - 6:00 pm

Volunteers Needed for:

May 8th - Thursday

Registration Desk	9:00 am to 11:00 am
Registration Desk	11:00 am to 1:00 pm
Registration Desk	1:00 pm to 4:00 pm
Hospitality Suite	4:00 pm to 6:00 pm
Registration Desk	4:00 pm to 6:00 pm
Registration Desk	4:00 pm to 6:00 pm
Hospitality Suite	6:00 pm to 9:00 pm
Registration Desk	6:00 pm to 9:00 pm
Registration Desk	6:00 pm to 9:00 pm
Golf Outing	11:30 pm to 5:00 pm

May 9th - Friday

Hospitality Suite	7:00 am to 9:00 am
Registration Desk	7:00 am to 9:00 am
Hospitality Suite	9:00 am to 11:00 am
Registration Desk	9:00 am to 11:00 am
Registration Desk	11:00 am to 1:00 pm
Registration Desk	1:00 pm to 3:00 pm
Registration Desk	3:00 pm to 5:00 pm
Hospitality Suite	4:00 pm to 7:00 pm
Registration Desk	5:00 pm to 7:00 pm

CHAPTER MAY NOT ACT FOR SOCIETY



May 10th - Saturday

Hospitality Suite	7:00 am to 9:00 am
Registration Desk	7:00 am to 9:00 am
Hospitality Suite	9:00 am to 11:00 am
Registration Desk	9:00 am to 11:00 am
Registration Desk	11:00 am to 1:00 pm
Registration Desk	1:00 pm to 3:00 pm

PAOE / TEGA Committee Report (Walter Houle)

- I reviewed the current Region Summary Report. There has been significant activity reported. All Chapters have Research Promotion Points awarded. 8 of the 14 Chapters have entered additional points to date. We have not done so yet. We are in 2th place with 460 points. Range is 7,000 to 146, average is 1,325.
- Point forms were forwarded on 10/25 to MB, AK, CV, LA. Did I miss anyone? I will follow up again by E-mail and by voice for updates.
- Once I hear back from everyone, I will enter the points on the Society's website. Final reporting deadline is 7/15/08.

Satellite Broadcast:

- Date: Changed to April 16th
- Subject: Changed to "Integrated Building Design"
- Venue: CCSE – LR3.
- When to promote: Chapter Website posting was prepared. E-Mails to be issued 1 week prior.

Technology Awards:

- Chapter entries are due on April 15th. Its time to get going
- with promotion.
- Announcement on Chapter Website posting was prepared.
- SDGE - Marianne & Chuck are researching

Roster (Mark Richards P.E.):

- Email blast resulted in multiple inquiries and payments.
- Slated for publication in April.
- Received artwork for 19 Companies.
- Final deadline for artwork is end of this week April 4.

Research (Linda Alexander P.E.):

- No Report

Membership/YEA (Rebecca Haehn/Dan Noto P.E.):

- YEA will resume activity in March



Student Activities (Carlos Valdez, Jerry Hartford P.E.):

- Seeking Science Fair judges for GSDS&EF on Wed April 2 www.gsdsef.org

Reception/Attendance (Heather Suedkamp):

- No Report

Honors and Awards (Dan Noto, P.E.):

- Dan issued a list of past award recipients for consideration to the Board.

Special Events (Mark Silke):

- Coordination of sponsors to avoid tapping out local sources needed due to CRC in SD this year.
- Volleyball – Matt Mantanona has volunteered as the new chair for 2008.
- Fishing Trip – see New Business

Refrigeration (George Misleh):

- No Report

ASHRAE San Diego Foundation / Mentoring (Bill Reagan):

- Seeking scholarship applicants
- The scholarship application and requirements were emailed to the Board subsequent to the meeting.

Publicity / Welcoming (Jared Gervais):

- No Report

Historian (Open):

- No report

Old Business:

- Work with Bruce Johnson to facilitate records transfer and prepare a historical display for the upcoming CRC.
- Back Taxes. Discussion to pay tax bill in the amount of approximately \$430 to resolve issue for good. A Motion to pay the tax bill was made and seconded and was passed unanimously. This was paid in the amount of \$465.53. Steve received word from tge accountant he did not believe it was required. The Board is to consider finding a new accountant.
- A motion was made to fund the fishing trip for 2008 by Mark Silke. The budget is expected to be \$5850 with a \$700 net proceed to the Chapter. This motion was seconded by Mark Richards. The Board voted to pass the motion unanimously. A deposit of \$1,950 is due to book the event.

New Business:

- None

Meeting adjourned at 8:15am

Submitted by: Mark Richards on April 1, 2008