



“Sustaining ASHRAE through Leadership”

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BOARD OF GOVERNORS:

Dennis Christie, Past-President
Mark Silke
Jennifer Felsburg
Allen Hampton
Steve Valladolid

COMMITTEE CHAIRS:

Attendance/Reception:

Cindy Hyatt

Auditing:

Lyle Sarver

Finance:

Mike Techner

Historian:

Terry Erickson

Honors and Awards:

Rick Springe

Membership:

Erik Sanchez

Mentoring:

Bill Reagan

Newsletter:

Calina Ferraro

Nominating Committee:

Mark Bender, P.E.

PAOE:

Hugh Egan

Programs:

Heather Schopplein

CTTC:

Hugh Egan

Research Promotion:

Brian Alexy

Special Events:

Mark Silke

Website:

Kevin Blankemeier

YEA:

Eian Schnoor

ASHRAE San Diego Foundation

Board of Directors:

Dennis Christie

Mike Frazier

Verle Williams, P.E.

Chuck Poindexter

Bill Reagan

Walter Houle

Jim McKinley, P.E.

Planning Meeting Minutes

Date: August 2, 2012

Location: Trident Technologies Conference Room

Start: 3:30 PM

End: 6:05 PM

Secretary: Andrew Nash

Attendees:

Rebecca Haehn (Presiding President)

Andy Nash (BOG)

Dennis Christie (BOG)

Heather Schopplein (BOG)

Hugh Egan (BOG)

Mike Techner (BOG)

Jennifer Felsburg (BOG)

Mark Silke (BOG)

Steve Valladolid (BOG)

Jerry Hartford (BOG)

Eric Sanchez (Membership Chair)

Calina Ferraro (Newsletter)

Brian Alexy (RP Chair)

Kevin Blankenmeier (Webmaster)

Eian Schnoor (YEA)

1. 3:30: Meeting Called to Order by Rebecca Haehn (RH)
2. RH encouraged everyone to review the Manual of Chapter Operations available on the ASHRAE Website
 - a. Also encouraged everyone to review the Presidents Message on the Society website
3. Review of each Officer, chair and member responsibilities (see attached breakdown)
 - a. Open chair positions include refrigeration and student activities
 - b. Jerry Hartford (JH) would like to see refrigeration technical training sessions held this ASHRAE year
 - c. JH would like the Vice President to serve n the CTTC committee
 - i. Hugh Egan (HE) agreed to take on the position
4. Constant Contact
 - a. We are experiencing a lot of bounce backs
 - i. The email list needs to be reviewed and updated to reduce the bounce backs
 - ii. We will be doing a test run of some new features available on Constant Contact for creating automated meeting RSVP lists, etc.
5. Review of upcoming activities
 - a. Volleyball event is scheduled for November 3, 2012



- i. Held indoors this year with Devin Abellon involved even though he currently lives in Arizona
 - b. Trap and Skeet is not likely this year
 - c. Annual ASHRAE fishing trip will move forward as planned
- 6. Heather Schopplein (HS) went over her plan for programs next year (see attached)
 - a. HS would like to offer classes on hydronic design through San Diego State University, Continuing Education
 - i. This program is self directed for group lesson through ASHRAE ("Fundamentals of System Water Design")
- 7. Review of CRC reimbursement
 - a. A motion will be generated to approve a maximum of \$500 of reimbursement per person attending CRC to cover flight and one night stay
- 8. Review of budget
 - a. HE as past treasurer needs to go back and update the budget report from last year as there are several numbers that need to be updated and/or corrected
 - b. Mike Techner (MT) to send treasurer the updated report to include in minutes (see attached)