

**OFFICERS:**

**President: Steve Thompson, P.E.**  
University Mechanical & Engineering  
Contractors, an EMCOR Company  
1168 Fesler Street  
El Cajon, CA 92020  
(619) 956-2500

**President-Elect: Mark Bender, P.E.**  
Bender-Dean Engineering  
8304 Clairemont Mesa Blvd. Suite 209  
San Diego, CA 92111

**Vice-President: Walter Houle**  
ECS Controls Inc  
12520 Kirkham Court Suite 7  
Poway, CA 92064

**Secretary: Mark Richards, P.E.**  
Emery Mechanical Engineering  
6653 Cowles Mountain Blvd  
San Diego, CA 92119

**Treasurer: Dennis Christie**  
Climatec, Engineered HVAC Solutions  
13715 Stowe Drive  
Poway, CA 92064

**BOARD OF GOVERNORS:**  
**Richard Springe, Past-President**  
Devin Abellon, P.E.  
Jerry Hartford, P.E.  
Terry Watkins  
Dan Noto  
Mark Silke

**COMMITTEE CHAIRS:**

**Attendance/Reception:**

Laura Ellery

**Auditing:**

C.J. (Jim) McKinley, P.E.

**CRC Action:**

Mark Bender, P.E.

**CRC 2008**

Terry Erickson, Devin Abellon, P.E.

**Finance:**

Dennis Christie.

**Historian:**

Bruce Johnson, P.E.

**Honors and Awards:**

Vacant

**Membership:**

Angelina Kalianda, P.E.

**Mentoring:**

Bill Reagan

**Newsletter/Website:**

Devin Abellon, P.E.

**Nominating Committee:**

Mike Burgess, P.E.

**PAOE:**

Walter Houle

**Programs/CTTC:**

Mark Bender, P.E.

**Publicity/Welcoming:**

Jered Gervais

**Refrigeration:**

George Misleh

**Research Promotion:**

Linda Alexander, P.E.

**Special Events:**

Mark Silke

**Student Activities**

Carlos Valdez

**TEGA:**

Walter Houle

**ASHRAE San Diego Foundation**

**Board of Directors:**

Bill Reagan

Mike Frazier

C.J. (Jim) McKinley, P.E.

Michael Burgess, P.E.

Terry Erickson

**“Building a Sustainable Future”**

**September 4, 2007 Board of Governors Meeting Minutes**

**Attendees:**

Steve Thompson	Rick Springe
Mark Richards	Dennis Christie
Mark Silke	Walter Houle
Dan Noto	Devin Abellon
Jerry Hartford	Mark Bender

The Meeting was called to order at 7:10am by Steve Thompson.

- Review of Planning Meeting Minutes
- Motion to approve by Walter H and seconded by Mark Bender.
- Vote taken and motion passed unanimously
- Reminder to submit Committee reports 1 day before the meeting.

**Finance Committee Report (Dennis Christie):**

- The account balance has a balance of \$15,106.47.
- A check request needs to be made for the CRC deposit.
- New Region X membership assessment will not be invoiced. The amount due is \$3.50 per Area Assigned Member (174) for a total of \$609. AAM is based on dues paying members revenue.
- Paypal account was setup for access with Dennis Christie who needs to link the new Chapter account to the Paypal account.
- Mark B. inquired about committee chair email addresses i.e. [treasurer@ashraesd.com](mailto:treasurer@ashraesd.com) to simplify transfer of responsibility to future Treasurers.
- Budget numbers on spreadsheet to be updated with '07 Planning Meeting Minutes and other Committee Chair input.

**Website Committee Report (Devin Abellon P.E.):**

- The new website was presented.
- Lacking some content which needs to be submitted by Committee Chairs.
- There is a tab with Chapter Resources that include letterhead, bylaws, Operations guides etc for use by members.
- Reminder - Submit all time sensitive content 3 weeks prior to event at a minimum.
- Monthly content required to be submitted: President's Message, Meeting Announcement, Meeting Description/Speaker Biography, Board Meeting Minutes, Any Calendar Items.
- Mark R. to continue to work with Devon and Dennis to implement successfully.
- Mark B. made a motion to go live with the website as is.

**Programs - (Mark Bender P.E.):**

- Next meeting is Sept 11 lunch meeting at Butcher Shop – State of the Insurance Industry with Cavnignac Associates
- October 9 – Still up in the air. Could be a factory tour with an AHU manufacturer in Mexico. Travel arrangements need to be made well in advance and may push off to another date. Previous tour was segregated for different participants and format for future events should be the same for all.

CHAPTER MAY NOT ACT FOR SOCIETY



- Alternate topic is Verle Williams technical presentation or 3D CAD coordination.
  - December 11 – Holiday Casino Night Party
  - January 8 – Joint meeting with CA Society of Healthcare Engineers
  - February 12 – ASPE Joint Meeting
  - March 11 – OC Chapter Joint Meeting
  - April 8 – USGBC Joint Meeting
  - May 13 – TBD
  - June – Awards Meeting
- Discussed Contact List email service. Consider setting up a system similar to USGBC to have current email list in one location instead of individual contact lists. Would not duplicate Society database. For use only with mass emails to Chapter members. System can detect bounced emails. System can include web links so that members and non members can add themselves to the email list to receive Chapter correspondence. Automates the process instead of someone manually maintaining the email list on a personnel database. Allows for standard templates for easy format. Pricing is \$25/mo or one time annual cost is \$230.
- Motion made by Devin A. to appropriate \$230 from Programs account to set up an account with Constant Contact.com by and seconded by Dennis Christie. Account to be set up by Mark B. and Devin A..
- Motion passes with 7 ayes and 1 nay.

**CRC (Terry Erickson & Devin Abellon P.E.):**

- Need to submit check request for \$1000 deposit. Terry may have already paid and will need to submit reimbursement request

**PAOE Committee Report (Walter Houle)**

- Nothing to report
- Mark B. to help review the new requirements.
- Satellite Broadcast on April 18 subject: Indoor Environmental Design

**Roster (Mark Richards P.E.):**

- Issue March '08
- Database access from Society

**Research (Linda Alexander):**

- No Report

**Membership (Angelina Kalinda P.E.):**

- YEA event planned for Sept. 20
- 

**Student Activities (Carlos Valdez):**

- No Report

**Reception/Attendance (Heather Suedkamp):**

- Heather is the new Chair for this committee
- She will be receiving meeting RSVPs.
- Mark R to send a sample sign in sheet. Add column for email address update.

**Honors and Awards:**

- No Report – Open Committee.



**Special Events (Mark Silke):**

- Volleyball – no report. Peter could not make meeting
- Golf tournament – working with Jeff.
- Trap and Skeet netted \$841. Website is updated with event results and photos.
- Fishing trip netted only about \$100.
- Casino Night – December 11. John Padilla is new co-chair to help Dennis C.

**Refrigeration (George Misleh):**

- No Report

**ASHRAE San Diego Foundation (Bill Reagan):**

- GSDESf checks issued to students and this month checks to be issued to schools of award winners.

**Publicity / Welcoming (Jared Gervais):**

- No Report

**Historian (Open):**

- No report

**Old Business:**

- Accept payments for Chapter via Paypal to be set up.
- Pay Region membership assessment fee.

**New Business:**

- Work with Bruce Johnson to facilitate records transfer. Terry Erickson may have storage space available for Chapter records currently in Bruce's possession.
- Email management service motion passed.
- Next meeting Oct 2 at 7am at UMEC office.

Meeting adjourned at 8:27am

Submitted by: Mark Richards on Oct 1, 2007